

## HWS Colleges' Social Norms Surveys Online Database Host and Disclosure Agreement

Hobart and William Smith Colleges (HWS) agree to provide social norms survey data collected through the HWS Alcohol Education Project World Wide Web site to participating schools according to the terms indicated below. Hobart and William Smith Colleges will perform periodic tape back-ups. Additionally, Hobart and William Smith Colleges agree to release to a representative from the school, designated in writing by the respective school officer, raw survey data from his/her school until such time that the school notifies HWS of its wish to discontinue involvement in the project. The school consents to such disclosures.

Hobart and William Smith Colleges may release the results of the survey data as part of research publications but agrees that the identity of individual schools will remain confidential. No other individuals, other than the designated school representative and the Hobart and William Smith Colleges staff that have signed below, will be authorized to access the data on the Colleges' server. In the event of any changes in staff or designated school representative, an amended copy of this agreement will be sent to the school officer.

Hobart and William Smith Colleges will take reasonable steps, in its sole discretion, to provide for security against unauthorized access and data entry. However, Hobart and William Smith Colleges assume no liability, expressed or implied, with respect to this survey or any unauthorized access to the resulting data. The school has or will obtain all permissions required by the local institution and its institutional review boards for the participation of its students in an HWS Social Norms Survey. The school holds Hobart and William Smith Colleges harmless from any and all liability. Hobart and William Smith Colleges agrees to send a copy of this agreement to the school officer participating in this project for his/her approval.

School officers should signify their approval of these arrangements by signing in the appropriate space below and identifying the appropriate individual to whom data should be released. Return this completed form to H. Wesley Perkins, Department of Anthropology and Sociology, Hobart and William Smith Colleges, Geneva, NY 14456.

The following Hobart and William Smith Colleges staff have administrative or research access to these data and agree to the terms described above.

System Administrators (for backup and server maintenance)		Research Access	
signature	date	Signature	date
Frank Bartels		David W. Craig	
		H. Wesley Perkins	

**Officer of School Agreement:**

I, \_\_\_\_\_ (please print name), \_\_\_\_\_ (please print title)  
of \_\_\_\_\_ (please print school name) agree to participate in this project and agree to the terms of disclosure described above.

I designate \_\_\_\_\_ (please print name) as a representative of my school to receive the survey results collected from my school.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_