

# HWS Social Norms Surveys Online Alcohol Education Project and Youth Health Safety Project Database Host and Disclosure Agreement

Hobart and William Smith Colleges (HWS) agree to provide social norms survey data collected through the Social Norms Surveys Online World Wide Web site to participating school districts according to the terms indicated below. Hobart and William Smith Colleges will perform periodic data back-ups. Additionally, Hobart and William Smith Colleges agree to release to a representative from the school district, designated in writing by the respective school superintendent, raw survey data from his/her school district (with any respondents' identifying information removed) until such time that the school superintendent notifies HWS of its wish to discontinue involvement in the project. The school district consents to such disclosures.

Hobart and William Smith Colleges may release the data from these surveys for the purpose of research publications but agrees that the identity of individual school districts as well as individual respondents remain confidential. No other individuals, other than the designated school district representative(s) and the research project staff that have signed below, will be authorized to access the data that contains the identity of the participating school. In the event of any changes in staff or designated school representative, an amended copy of this agreement will be sent to the school district superintendent.

Hobart and William Smith Colleges will take reasonable steps, in its sole discretion, to provide for security against unauthorized access and data entry. However, Hobart and William Smith Colleges assume no liability, expressed or implied, with respect to this survey or any unauthorized access to the resulting data. The school district has or will obtain all permissions required from parents or legal guardians and from district review boards for the participation of students in an HWS Social Norms Survey. The school district holds Hobart and William Smith Colleges harmless from any and all liability. Hobart and William Smith Colleges agrees to send a copy of this agreement to the superintendent of a school district participating in this project for his/her approval.

Superintendents should signify their approval of these arrangements by signing in the appropriate space below and identifying the appropriate individual to whom data should be released. Return this completed form to H. Wesley Perkins, Department of Anthropology and Sociology, Hobart and William Smith Colleges, Geneva, NY 14456.

The following Hobart and William Smith Colleges staff have administrative or research access to these data and agree to the terms described above.

System Administrators (for backup and server maintenance)		Research Access	
Signature	date	Signature	date
Frank Bartels		David W. Craig	
		H. Wesley Perkins	

**Superintendent of Schools Agreement:**

I, \_\_\_\_\_ (please print),

Superintendent of \_\_\_\_\_ (please print school district)

agree to participate in this project and agree to the terms of disclosure described above. I designate

\_\_\_\_\_ as a representative of my

school district to receive the survey results collected from my school district.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_